

# PROJECT APPLICATION FOR ELIGIBILITY FOR SALES TAX EXEMPTION

DECATUR/MACON COUNTY ENTERPRISE ZONE (Jan. 1, 2016)

**All fields are required information**

Name of Business(Project) \_\_\_\_\_

Project Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Project Description ( i.e. rehab, new construction, expansion, new location etc.) \_\_\_\_\_

Building Permit Date: \_\_\_\_\_ **ESTIMATED** Completion Date: \_\_\_\_\_

**ESTIMATED Project Cost Information:** Total Project Cost \$ \_\_\_\_\_ = Land \$ \_\_\_\_\_

+ Building Materials \$ \_\_\_\_\_ + M&E \$ \_\_\_\_\_ + Labor \$ \_\_\_\_\_ + Other \$ \_\_\_\_\_

Current Employment \_\_\_\_\_ **ESTIMATED** Full Time Jobs at Project Conclusion \_\_\_\_\_

NAICS Code: \_\_\_\_\_

Property ID Number \_\_\_\_\_

FEIN (Federal Employer Identification Number) \_\_\_\_\_

UIN (Unemployment Insurance Number) \_\_\_\_\_

**Please attach building permit; a separate Contractor Application form (Addendum A)for each contractor purchasing materials for the project with the construction materials list-i.e. hvac,electrical, site work, concrete, building materials, etc. and projected costs for each. A 1/2% Administration Fee based on documented cost of attached construction materials lists is assessed.**

\_\_\_\_\_  
Signature &Title - Project Representative

\_\_\_\_\_  
E-mail - Project Representative

\_\_\_\_\_  
Telephone

### CERTIFICATION OF ELIGIBILITY

This is to certify that the project named above is located within the DECATUR MACON COUNTY ENTERPRISE ZONE and is eligible for the State of Illinois and Local Sales Tax Exemption on building materials associated with rehabilitation, renovation, and/or new construction for this project. Once the rehabilitation, renovation, and/or new construction is complete and all building materials required for this project have been acquired, the owner, general contractor and/or sub-contractors are no longer eligible for exemption for this project.

**At the conclusion of the project, the Owner must provide the actual project information related to the Completion Date, Building Materials, Labor Costs and the number of Full Time Equivalent Employees.**

Any new project on the same site/premises will require a separate certification by the Illinois Department of Revenue. Please retain a copy of this application for your records.

\_\_\_\_\_  
Ryan McCrady, Zone Administrator

\_\_\_\_\_  
Submission Date